

Minutes of the Meeting of Bolton Parish Council

Monday 16th July 2018 in Bolton Memorial Hall

The Parish Council meeting was preceded by a presentation to the public by Steve Mason (Senior Project Manager Highways – Cumbria & North Lancashire). He explained the diversions and measures to be put in place to mitigate traffic problems during the planned weekend closures of the A66 in September and October. This meeting, attended by 21 residents, is reported separately.

Present: Peter Griffiths (PG) Chairman, Roger Bird (RB) Vice Chairman
Councillors: Alan Green (AG), Laura Hall (LH), Sheila Summerscales (SS), Martyn Worrall (MW)

In attendance: County Councillor Neil Hughes (NH), District Councillor Joan Raine (JR), the Parish Clerk Shelagh Leyland (SL), and 11 members of the public

The Chairman welcomed everyone.

ITEM 1	APOLOGIES FOR ABSENCE	
024/18/19	Peter Smith, reason given	
	DECLARATIONS OF INTEREST	
	None	
ITEM 2	TO ACCEPT AND AUTHORISE THE MINUTES OF THE ANNUAL PARISH COUNCIL MEETING OF 21st MAY 2018	
025/18/19	RESOLVED that the minutes of the Annual Parish and Annual Parish Council Meetings on 21 st May be confirmed as a true record and signed by the Chairman	
ITEM 3	COUNTY and DISTRICT COUNCILLOR REPORTS	
026/18/19	COUNTY COUNCILLOR'S REPORT: NH mentioned the CCC grant of £1000 for "social eating"/lunch club (see minute 037/18/19) Current usage of the Appleby-Penrith bus service 563 is sufficient to justify its continuation, but he encouraged Bolton residents to use it if possible to help support retention. DISTRICT COUNCILLOR'S REPORT: JR reported on several meetings and training days she has attended. She mentioned the new Signature Project Grant from EDC (see minute 035/18/19). She has presented a motion to EDC to look further into the loss of care home beds in Eden District, and the lack of respite care within the county. RESOLVED to accept the reports of NH and JR	
ITEM 4	PARISH COUNCIL REPORTS	
027/18/19	4.1 Report on progress with the Data Protection Plan (MW/SL) Bolton PC is now registered with the ICO, and a Bolton Parish Council Data Protection Policy has been drafted (now on the web-site). Work is ongoing on the data audit, & Privacy Notice for the web-site. RESOLVED to accept, adopt and comply with the Bolton Parish Council Data Protection Policy and the Freedom of Information Act.	MW/ SL
028/18/19	4.2 Update on playpark development and drainage EDC has drawn up the tender documents with input from the Play Park Group. The tender has been advertised as per EDC regulations. It is expected that tenders will be evaluated early August, again with input from Bolton community The Play Park Group, Hall Committee and EDC have agreed that it would be most cost-effective for the PC to contract the drainage works separately, prior to	

	<p>installation. Three quotations were sought: Metcalfes £3,196; Waitings £3,250 Cannons £2,930 (all excl VAT). The Hall Committee will donate £1000, the remainder will come from the play park fund. Work is expected to commence mid-August</p> <p>RESOLVED that the PC will award the drainage contract to Cannons.</p>	SL
029/18/19	<p>4.3 To review and consider signing the Footway Lights Agreement Basis for costings: it is understood that NW electricity quote a price per light to EDC based on a broad calculation of units used, with no detailed breakdown as to the number of Sodium/LED lights. As the percentage of LED lights increases, the cost per light should reduce.</p> <p>RESOLVED to sign the Agreement accepting the transfer of responsibility for 10 approved Footway Lights from EDC to Bolton Parish Council. RESOLVED to accept EDC's offer of managing the current maintenance and electricity contract until 31st March 2022 as detailed in letter dated 17th May 2018, ref: LB/LT</p>	SL
030/18/19	<p>4.4 Eden Grove development The old buildings have been demolished though rubble remains. The contract for Phase 1 (conversion/renovation of the old buildings and 5 new builds) has been awarded and work will start this week. The additional planned new unit of 10 dwellings is being re-appraised in light of market conditions.</p>	
031/18/19	<p>4.5 Web-site development AG is making progress setting up a new, more user-friendly web-site with the same domain name. The basic software is free, but additional packages to support the social events/calendar pages will be purchased with a £100 grant awarded by CCC. The statutory PC information has been added to the web-site.</p>	
032/18/19	<p>4.6 Community Speedwatch The scheme is up and running, with 8 volunteers already trained, and one more planned. 9 offences were reported to the police in June: 8 for speeding and one for mobile phone use. The highest speed was 45mph. The radar gun is due back 20th – 27th July. RESOLVED to explore the possibility of deploying the radar gun during the planned closures of the A66 when local traffic will be diverted through Bolton. It was also suggested that the PC negotiate with Asby and Temple Sowerby PCs for the SID to be in Bolton for October in addition to the planned deployment in September</p>	LH SL
ITEM 5 033/18/19	<p>PUBLIC FORUM Inadequate grass cutting by Highways England at Bolton Lane End/A66 junction was again raised. The PC will bring it to Highways attention yet again, and it will be discussed in the context of the current Highways project exploring solutions to safety issues between Kirkby Thore and Appleby.</p>	SL PG
ITEM 6	NEW BUSINESS	
034/18/19	<p>6.1 To agree a maintenance programme of parish assets A template for the maintenance programme has been circulated and councillors are requested to indicate which (if any) asset they will take responsibility for</p>	All
035/18/19	<p>6.2 To discuss and explore ideas for the Eden Signature Project This is a one-off pot of £300,000 for innovative, sustainable community projects in Eden. Grants between £10,000 & £100,000 are available, but match funding of 25% is required (including up to 10% in-kind contributions.) Capital or revenue projects can be supported. Community groups need to apply through the Parish Council. JR clarified that projects concerning village halls are NOT eligible, though this is not stated in the criteria, which it was agreed are rather vague. Furthermore, the deadline for submission is very tight (2 November) considering the size of grant. RESOLVED to clarify the criteria with EDC</p>	

	RESOLVED to request ideas from Bolton residents via the Parish Newsletter and emails.	SL						
036/18/19	6.3 Notification of new Public Spaces Protection Order For info only – this has replaced the previous “Dog Control Order”, dealing with fouling, keeping dogs on a lead and exclusion from certain areas. There are no changes other than the name.							
037/18/19	6.4 To minute authorisation of an application for £1000 grant from CCC to promote “social eating” After discussion with the Hall and Exchange Committees, it was agreed to apply for the grant to support the purchase of a free-standing range cooker for the hall kitchen to facilitate the preparation and serving of food at community events. The application has been submitted. RESOLVED to authorise the application							
ITEM 7	PLANNING MATTERS							
038/18/19	NEW SUBMISSIONS:							
	<table border="1"> <thead> <tr> <th>No.</th> <th>Application</th> <th>Comments</th> </tr> </thead> <tbody> <tr> <td>18/0569</td> <td>Rear Extension, Glebe house - Re-submission of approved application 17/0978, revised to one storey extension</td> <td>Supported</td> </tr> </tbody> </table>	No.	Application	Comments	18/0569	Rear Extension, Glebe house - Re-submission of approved application 17/0978, revised to one storey extension	Supported	
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ITEM 8	TO RECEIVE ACCOUNTS AND APPROVE PAYMENTS							
039/18/19	8.1 Bank Accounts Bank Accounts 4th July 18 Business current account: £ 50.00 Business saving account: £ 9,023.65 Community (project) account: £ 33,236.16							
040/18/19	8.2 Approval of Expenditures Precept account S. Leyland Salary: June/July £377.72 <i>Reimbursement of paint for benches etc</i> £15 £ 392.72 Memorial Hall hire £ 22.00 Defibrillator replacement pads £ 118.80 Mark Hill, grass cutting £1,331.10 HMRC, PAYE £ 141.40 Project account S. Leyland: Reimbursement refreshments for fundraising activity (playpark fund) £ 182.04 Marmax , recycled plastic tree seat for recreation field (B in B funds) £ 418.80							
ITEM 9	COUNCILLORS MATTERS							
041/18/19	CALC training session on planning AG and LH have requested to attend the CALC planning training session for new councillors							
ITEM 11	CONFIRM DATE OF NEXT MEETING							
042/18/19	RESOLVED that the next Parish Council meeting will be on Monday 17th September 2018							

Signed as correct

Peter Griffiths, Chairman

Date