

Minutes of the Meeting of Bolton Parish Council

held on Monday 19th March 2018 in Bolton Memorial Hall

Present: Peter Griffiths (PG) Chairman, Roger Bird (RB) Vice Chairman
Councillors: Alan Green (AG), Peter Smith (PS), Sheila Summerscales (SS), Martyn Worrall (MW)

In attendance: District Councillor Joan Raine (JR), the Parish Clerk Shelagh Leyland (SL), and 9 members of the public

The Chairman welcomed everyone.

ITEM 1	APOLOGIES FOR ABSENCE	
084/17/18	Neil Hughes (County Councillor) Barbara Butterworth, reason given. Barbara has tendered her resignation due to other commitments. She has been a Councillor since 1999, and the Parish Council extend their appreciation and thanks for the time that she has devoted to parish duties. SL to initiate procedures to fill the vacancy.	SL
	DECLARATIONS OF INTEREST	
	None	
ITEM 2	TO ACCEPT AND AUTHORISE THE MINUTES OF THE PARISH COUNCIL MEETING OF 22nd JANUARY 2018	
085/17/18	RESOLVED that the minutes of the Parish Council Meeting on 22 nd January be confirmed as a true record and signed by the Chairman	
ITEM 3	COUNTY and DISTRICT COUNCILLOR REPORTS	
086/17/18	DISTRICT COUNCILLOR'S REPORT NH: (written report) No Bolton-specific matters to report. Council budget has been passed. The 4% increase is less than in many other counties. JR: No further news on proposals for an EDC single site, or the status of the Eden Local Plan. There are ongoing discussions about changes to the scrutiny process. Ian Parker, leisure officer with EDC, is moving to Penrith Town Council. JR had no further information about the proposal reported in the Herald to replace the CEO of EDC with a mayor PG requested information on the turnover rate of staff at EDC.	JR
ITEM 4	PARISH COUNCIL REPORTS	
087/17/18	4.1 Report on Data Protection Course (MW) Data protection regulations will be changing in May this year, but due to "unforeseen consequences" they are still being finalised. The relative roles of the County, District and Parish Councils as controller or processers are unclear. It is unlikely that smaller councils will be held to account. The cost of £70 for the course was felt to be excessive, especially considering the number of participants RESOLVED to draw up Data Protection Action Plan and register with Information Commissioner	MW/ SL
088/17/18	4.2 Update on Play Park development (PG/SL) £32,800 has been collected/promised to date. We are waiting for decisions on several other grants, and there is at least one still to submit. The critical issue is drainage of the far end of the playground, which will have to be done before any work on the play park can start. Metcalfes has submitted estimates to install a drainage pipe in the play park (£3,196 exc VAT) and to replace the 4" pipe that	

	<p>drains all the water through Ewbanks land to the woods/river, with a 6" pipe to cope with additional demand (£2,357.68 exc VAT). CCC (Highways) has been requested to assist, as surface water from the road also drains down this pipe. Some grant funding could be allocated towards the playpark drainage. EDC to be asked how best to organise it.</p> <p>RESOLVED to ask the Hall Committee if they could contribute also.</p> <p>The next fundraising activity is an Auction of Promises with pie & pea supper on 21st April. The catalogue will be circulated in advance. Leo Houlding, a renowned mountaineer brought up in Bolton, has offered to do a fundraising presentation for no fee on condition all proceeds go to the play park and that the hall is full. Date to be confirmed.</p>	SL						
089/17/18	<p>4.3 Litter picking day This was postponed on 4th March due to deep snow. RESOLVED to reschedule for Sunday 8th April & request volunteers</p>	SL						
090/17/18	<p>4.4 Devolution update EDC decided that any PC signing the agreement to transfer footway lights before 31st March could have the full grant for the first year. However NALC was unhappy with the legal agreement and advised PCs not to sign it. CALC has paid to have it redrafted, but has also advised PCs not to sign the new agreement until we have adequate information about the medium/long term implications of the transfer. CALC has asked EDC to defer the deadline. RESOLVED to await further advice from CALC before signing.</p>							
091/17/18	<p>4.5 Web-site management No-one offered to help with web-site management. A complicating factor is the need to change the system as it is no longer supported. A resident with web-design skills has offered to work with AG to set up a new Word Press web-site. PG asked AG to liaise with Neil Austin, back up web-site manager. RESOLVED that the PC will pay for the hosting</p>	AG						
ITEM 5 092/17/18	<p>PUBLIC FORUM There is no news about Eden Grove, the owner is not answering emails or texts. The numerous pot-holes were mentioned, but they are so widespread in the county that Bolton will not be high on the priority list. RESOLVED Residents to be encouraged to report pot-holes on the CCC web-site</p>	SL						
ITEM 6	NEW BUSINESS							
093/17/18	<p>6.1 Dog fouling signs The laminated paper signs are deteriorating due to the weather. RESOLVED to purchase permanent signs for the "hot-spots" in the village</p>	SL						
095/17/18	<p>6.2 Annual Parish Meeting RESOLVED to request the head of Bolton Primary School to give a presentation. If Croft House is open, the managers will also be invited to give a presentation</p>	SL						
096/17/18	<p>6.3 Utility Priority Service Register Electricity North West and United Utilities both have registers of vulnerable people in rural areas who will receive special consideration in the event of disruption of power or water supply. The Parish Council was not aware of this service and it is likely that the most needy people are not aware either. RESOLVED to inform Rural Service Network of Bolton's interest in working with them and the utility companies to increase the level of registration</p>	SL						
ITEM 7	PLANNING MATTERS							
097/17/18	<p>APPROVED:</p> <table border="1"> <thead> <tr> <th>No.</th> <th>Application</th> <th>Date approved</th> </tr> </thead> <tbody> <tr> <td>17/1034</td> <td>4 dwellings on land at Violet Bank</td> <td>9 February</td> </tr> </tbody> </table>	No.	Application	Date approved	17/1034	4 dwellings on land at Violet Bank	9 February	
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	17/1042	New bungalow in grounds of New North End	22 February, local occupancy condition	
	18/0054	Replacement front doors Fern & Midtown cottages	15 March	
PENDING				
	No.	Application	Date received	PC response
	18/0107	Double garage & garden room, The Old Vicarage	22 Feb	No objection
	18/0157	Two storey extension, 9 Stephenson's Croft	1 March	No objection
	18/0191	Variation of previous application 12/0331, Unit 3 South View	12 March	new build to same design as original planned barn conversion, no objection
ITEM 8	TO RECEIVE ACCOUNTS AND APPROVE PAYMENTS			
098/17/18	8.1 Bank Accounts			
	As at end February 2018			
	Business current account:	£	50.00	
	Business saving account:	£	5,395.89	
	Community (project) account:	£	12,453.58	
099/17/18	8.2 Approval of Expenditures			
	Precept account			
	S. Leyland	Salary: February/March	£	329.44
		Reimbursement plants for troughs	£	22.97
		Reimbursement stationery (lamination pouches)	£	4.99
		Reimbursement shrubs for village green	£	73.50
				£ 430.90
	HMRC PAYE	Jan - March	£	123.00
	Memorial Hall	Hall hire	£	22.00
	CALC:	data protection training course	£	70.00
	Cumbria in Bloom	entry fee	£	40.00
	Pigney & son	(compost)	£	28.00
ITEM 9	COUNCILLORS MATTERS			
100/17/18	EDC Scrutiny Review			
	Councillors to inform clerk of suggestions for the scrutiny work programme			
	CALC training session on planning			
	CALC is running planning training sessions: 2 levels, new counsellor & "more experienced" counsellor. Councillors to review contents of training and let clerk know of interest			
ITEM 11	CONFIRM DATE OF NEXT MEETING			
083 /17/18	RESOLVED that the Annual Parish Meeting and the next Parish Council meeting will be on Monday 21st May 2018 at 7pm			

Signed as correct

Peter Griffiths, Chairman

Date